



## PRIVATE DINING ROOMS (MED & ANN) BOOKING, CANCELLATION & USAGE POLICY

### ABOUT THE PRIVATE DINING ROOMS

The Private Dining Rooms (PDRs) at MED and ANN offer members an exclusive dining space for hosting family gatherings, business lunches and dinners, celebrations and special occasions in a private setting.

### PDR SPECIFICATIONS

| Particular                | MED    | ANN    |
|---------------------------|--------|--------|
| Recommended Capacity      | 10     | 18     |
| Comfortable Maximum       | 12     | 20     |
| Absolute Maximum          | 14     | 22     |
| Minimum Guaranteed Covers | 8      | 12     |
| Advance Deposit           | ₹5,000 | ₹5,000 |

### BOOKING POLICY

- PDR bookings may only be made by an IHC Member, who must remain present throughout the meal.
- Bookings cannot be made on behalf of non-members.
- **Dining Timings:**
  - **Lunch:** 12:00 noon – 3:00 pm
  - **Hi-Tea:** 4:00 pm – 6:00 pm
  - **Dinner:** 7:00 pm – 12:00 midnight
- Reservations will be confirmed only upon receipt of the advance deposit.
- Minimum group size:
  - **MED:** 8 guests
  - **ANN:** 10 guests
- An advance deposit of **₹5,000** is required to confirm the reservation. The amount will be adjusted against the final bill on the day of dining.
- Until the advance deposit is received within a specified time, the reservation will remain tentative. Tentative reservations will be released without prior notice if another member confirms the booking by paying the required advance.
- Same-day bookings, subject to availability, will be accepted upon receipt of the advance by:
  - **Lunch:** 11:30 am
  - **Dinner:** 6:30 pm



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### CANCELLATION POLICY

- **More than 96 hours (4 days)** before the reservation: **100% refund** of the advance deposit.
- **24 to 96 hours** before the reservation: **50% refund** of the advance deposit.
- **Less than 24 hours** before the reservation: **No refund**.
- **No-show:** The entire advance deposit will be forfeited.
- Any request to change the reservation date will be treated as a cancellation, and a fresh booking will be required.

### DÉCOR GUIDELINES

- Outside décor is not permitted.
- Simple floral arrangements may be arranged through the Centre's approved empanelled vendors.
- Balloons, banners, confetti and fixtures are not permitted.

### MUSIC GUIDELINES

- Sound systems are not permitted inside the Private Dining Rooms.

### CUISINE

#### MED

- Orders may be placed only from the MED à la carte menu.

#### ANN

- À la carte orders may be placed from **ANN, EAST** and **MED**.
- Food from the ANN buffet is not permitted inside the Private Dining Room.

### CHILDREN POLICY

- **MED:** Children below 10 years of age are not permitted.
- **ANN:** Children of all ages are welcome.

### ADVANCE PAYMENT

Advance deposits may be made through any of the following modes:

- Cheque
- UPI
- Credit Card Payment Link

The Hostess / Managers taking the booking shall coordinate the mode of payment.